

EMPLOYMENT EXPENSES

Please ensure you provided a signed T2200 Declaration of Employment Conditions!

Does your employer require you to have a workspace in your home? (Yes/No) _____

Home Office Expenses – Detailed:

Total home area (square feet)	_____
Area for business use (square feet)	_____
Utilities	_____
Internet	_____
Maintenance (entire home including workspace)	_____
Maintenance (solely for the workspace)	_____
Insurance	_____
Property taxes	_____
Rent	_____
Strata fees	_____
Other (specify)	_____

Business Income & Expenses:

Meals and entertainment	_____
Office supplies	_____
Telephone	_____
Accounting/legal fees	_____
Advertising/promotion	_____
Licences	_____
Lodging/travel	_____
Other expenses (specify)	_____

Automobile Expenses:

Owned/Leased _____
Make _____
Model _____
Year _____
Business kilometres driven _____
Total kilometres driven _____

Expenses:

Fuel _____
Repairs/maintenance _____
Insurance _____
Licensing/memberships _____
Loan Interest _____
Lease payments _____
Other _____
Parking _____

If a vehicle was acquired during the year, please provide a copy of purchase/lease agreement.

If a vehicle was disposed during the year, please provide details on disposition (sale price/trade in).